

The Canada Ontario Resource Development Agreement (CORDA) office is now accepting applications for 2018 - 2019

Do you have a natural resource use or conservation project in mind for your community, organization, or small business?

Do you know of community members or youth planning to undertake work in this area?



Eligible Project Categories Include;

- ✓ Forestry
- ✓ Trapping
- ✓ Fishing
- ✓ *Other

*Examples include rice harvesting, ecotourism, land use planning & maple syrup.

Projects could include training such as a youth trapper course, employment, stewardship, traditional learning, equipment (i.e. humane traps), and supplies (i.e. trees for planting).

Funding for your project



The Canada Ontario Resource Development Agreement (CORDA) is an agreement between Canada, Ontario, and First Nations' members in Ontario. The Agreement promotes resource and economic

development initiatives of First Nations' members by providing financial assistance to develop and utilize renewable natural resources. CORDA is funded by Indigenous and Northern Affairs Canada and the Ontario Ministry of Natural Resources and Forestry.

First Nations, their members and organizations, and Treaty organizations in Ontario are eligible to apply for funding. The maximum funding level for projects is **\$35,000.00** per year.

***Communities may submit multiple applications.**

To obtain more information about project eligibility, or to request an application package please contact:

Jill Stevens
CORDA Secretariat
123 Paudash Street
Hiawatha, ON K9J 0E6
Phone: 705-295-7116 Email: corda@nexicom.net



Applications must be received by the CORDA Office by Monday, October 30, 2017.



List of 2017-18 CORDA Funded Projects

Project #	Project Name
1104-17	Build a Fish Processing Facility for Commercial Fishing Enterprise
1201-17	Oniigun (Trapping Project)
1202-17	Construction of Trapping Cabin
1401-17	Camp Facility Upgrades
1403-17	Historical Centre Trail Completion
1501-17	Bringing Back Manomin (Wild Rice)
1502-17	Traditional Harvesting
1601-17	Wild Rice Packaging Facility
2201-17	Skinning Shed & Trap Line Maintenance for Trap Line
2402-17	Algonquin Paddle Experience (Business)
2403-17	Fishing/Hunting/Camping Outfitters
2404-17	Resort Power Generation and Conservation
2502-17	Sugar Bush Revitalization and Trail Clearing & Maintenance
2504-17	Re-Establishing a Wild Rice Natural Habitat and Wild Mushroom Harvesting Through Traditional Teachings
2505-17	Updating Equipment Use of Commercial Fishing and Fur Harvesting
2601-17	Trap Line Skinning Shack Upgrade and Future Sawmilling Cedar Project
2602-17	Update Equipment for Manufacturing of Leather Work
2605-17	Developing Indigenous Seed/Plant Collection Mapping and Scheduling for Native Plant Greenhouse to be used for Post-Construction Remediation
2704-17	Youth, Elders and Community Water Quality Monitoring: Training in TEK and Western Science Approaches
3202-17	Trappers/Harvesters 2017/2018
3206-17	Trapping Starter Kits and Trapping Supplies
3303-17	Towards Full Participation - Guardian Project
3401-17	Sports Fishing and Hunting
3503-17	Cultural Cabins and Fishing and Trapping Programs
3504-17	Trapping, Fishing and Hunting Skills Development for Youth on the Land Experiences
3506-17	Building a Conservation Economy: Construction of Birch Syrup Sugar Shack
3802-17	The Indian Trail Project
4601-17	Smoked Meat: Fish and Wild Game Food Preparation for General Consumption
4701-17	Sustainable Hunting & Fishing
4702-17	Promoting Earth Friendly Equipment
4801-17	Akenisten'ha Yohwentsya:ke (Our Mother the Earth) Annual Project
5103-17	Smoked Fish
5202-17	New Trapping Shack, Trapline Management, Trappers Support Program
5403-17	The Waterfront Restoration Project
5502-17	First Nation Youth Hunt Camp
5601-17	Updated Equipment for Wild Rice and Maple Syrup Harvesting Business
5602-17	Expansion Equipment for Butcher Shop
5701-17	Controlling Water Levels to Restore Wild Rice and Waterfowl Habitat
5801-17	Shoreline Erosion Restoration Using Environmentally-Friendly Methods to Benefit Fish and Wildlife

Canada Ontario Resource Development Agreement (CORDA) 2018-2019 Application Form

Instructions

1. All application forms shall be typed, complete and signed
2. Collect and attach all required supporting documents and any supplementary supporting documents. All supporting documentation must be included at the time of submission.
3. Send complete application package by e-mail, fax or regular mail to the CORDA Office.

If you have questions regarding your application please contact the CORDA Office via the information provided below:

Jill Stevens, Secretariat
Telephone: 705-295-7116
E-mail: corda@nexicom.net

Please refer to the 2018-2019 Canada Ontario Resource Development Agreement (CORDA) Guide Book when completing this application form. Applications must be received by 11:59 p.m. Eastern Daylight Time on Monday, October 30, 2017. Applicants will be notified in writing once funding decisions have been finalized.

Note: Incomplete applications or applications received after the deadline will not be considered for funding.

Part 1: Applicant Information

Name of Individual, First Nation or Organization

Name of First Nation of which the applicant is a member:

Please check which Treaty Organization the First Nation is a member of:
GCT#3 UOI NAN AIAI Independents

Name of Contact Person (if different than applicant):

Position or Title of Contact Person:

Contact Information

Address: Street Number, Street Name, Unit #

PO Box

City/Town:

Postal Code:

Telephone Number:

Facsimile Number:

E-mail Address:

Part 2: Project Details

Project Title: Please choose a title that explains the project. For example, “Updated Equipment for Commercial Fishing Enterprise”.

Project Objective. List the expected results in two or three sentences or bullets. For example, “The project will result in increased revenue or jobs,” or “The project will add value to the product”, or “the project will result in improved fishing with new nets and gear”.

Project Description. Provide a detailed description of the project, how the funding will be spent, how the project will be undertaken, and what will be accomplished. Identify the location of the project activities and the resource to be developed or utilized. Include any maps, photographs or diagrams that may support the project. Identify other agencies or groups that were consulted. You may attach additional pages if more space is required.

Project Duration. Please indicate the project start and completion date. Projects will only be reimbursed for costs incurred as of April 1, 2018 and must be complete no later than February 22, 2019.

Start Date:

Completion Date:

Previous Applications. Has the applicant previously applied for, but not received, funding for this project? Yes No

Previous Funding: Has the applicant received previous CORDA funding? Yes No
If yes, please list previously approved project, including project number or the year the funding was received.

Environmental Impact: Does the project have the potential for negative effects on air, water, soil, land, etc.? Yes No
If yes, describe the action that will be taken to reduce environmental impacts. Environment and Climate Change Canada or the Ministry of the Environment and Climate Change may be a resource for information on assessing environmental impacts.

Part 3: Project Benefits

Provide details on the short- and long-term benefits of the project. Use additional pages if required.

Economic: Please provide details on the following economic benefits:

Check if the funding will be used to assist a new business or an expanding business

Provide details on any jobs that will be created, including the duration of each.

Describe how the project involves First Nation community procurement. For example, provide details on any supplies to be purchased locally.

Estimate how much revenue will be generated:

Short Term:

Long Term:

Not applicable:

Cultural: Please provide details on the benefits related to Traditional Knowledge and cultural values.

Describe how the project will use and support traditional cultural knowledge/values.

Describe how the project results in the transfer of traditional cultural knowledge/values.

Overall: Please provide details on the overall benefits.

Does the project include training? Yes No

If yes, estimate the number of people to receive training because of this project:

Describe the type of skills that will be learned and/or developed

Estimate the number of project participants:

Does the project support a community plan, such as an economic, land use, forestry, or other plan? Yes No

If yes, name the plane and describe how the project supports the plan.

List the anticipated community benefits because of the project.

Identify partnerships that will result from this project, including partnerships with other First Nations, municipalities, conservation authorities or academic institutions.

Part 4: Project Costs / Budget

Budget estimates will be compared to supplier quotes. Note: Approved projects are reimbursed based on official receipts provided by vendor(s). The maximum funding level for CORDA projects is \$35,000.00

Have you applied to other funding sources for this project: Yes No

If yes, please provide details including the name of the funder and the amount requested and/or approved:

Budget Instructions: List item name, the number of items requested, and the cost of each item. Please attach a separate sheet if additional space is required.

Category	Details	CORDA Request (\$)	Applicant Contribution (\$)	Other Funding Source (\$)	Total (\$)
Equipment					
Materials					
Labour					
Transportation					
Other					
Total CORDA Request:			Project Grand Total:		

Part 5: Supporting Documents. All applications must include supporting documents to be considered complete. All supporting documentation must be provided when submitting the application form. Applications without required supporting documents will not be considered for approval. It is recommended applicants submit additional supporting documents, depending upon type of project.

Check the attachments included with the application.

Required for all Applications:

- Supplier Quotes for all proposed expenditures
- A demonstration of community support by either a letter from Chief, a member of Council or a senior staff member such as the Band Administrator, or a Band Council Resolution (BCR)

Recommended additional supporting documents:

- A letter of support from an appropriate administering agency such as the Ministry of Natural Resources and Forestry
- Map(s)
- Photograph(s)
- Any licenses required (such as hunting, trapping or fishing licenses)
- Additional supporting documents such as a Community Economic Development Plan, Feasibility Study, or Business Plan
- Other documents: Please specify:

Use of Personal Information

Personal information on this form is obtained under the authority of Section 13.1 (1) of the Ministry of Natural Resources Act, Section 8, R.S.O. 1978. The information submitted in this application is for the purpose of assessment of the applicant's request for funds under the CORDA program. The financial and technical information will be used for the purpose of determining eligibility of the application to have a program designated, for financial assistance and the amount of such assistance, for audit purposes and for project summary review. Questions or concerns regarding use of personal information should be directed to Chair, Canada Ontario Resource Development Agreement, c/o Ministry of Natural Resources and Forestry, Integration Branch, 300 Water Street, 5th Floor, South Tower, Peterborough, ON K9J 8M5 or by phone at (705) 755-5274.

- I consent to the publishing of my name, funding and project description in the 2018-2019 CORDA Annual Report to be distributed to government partners and the public.

Declaration

I declare that I am a First Nation member of an official of a First Nation organization or a Treaty organization in Ontario and that the information in this application for a Canada Ontario Resource Development Grant is true, correct and complete in every respect. I hereby authorize the CORDA Committee through his/her representatives to make such enquiries, undertaking such discussions and share such information with other public and private agencies with respect to my application as she/he may in his/her discretion deem necessary for the evaluation and assessment of the proposal.

Applicant Signature(s)

Name and Title (please print clearly)

Date



Canada Ontario Resource Development Agreement 2018-2019 Guide Book

Project approval for 2018-2019 and beyond is subject to confirmation of funding. Proposals will be received and reviewed in anticipation of funding availability. However, please note that if funding is not available no projects will be approved.

The Canada Ontario Resource Development Agreement (CORDA) is an agreement between Canada, Ontario and First Nations' members in Ontario. CORDA is funded by Indigenous and Northern Affairs Canada and the Ontario Ministry of Natural Resources and Forestry.

The Agreement promotes resource and economic development initiatives of First Nations' members by providing financial assistance to develop and utilize renewable natural resources.

Who is Eligible?

For all projects, First Nations, their members and organizations, and Treaty organizations in Ontario are eligible to apply. (First Nations and First Nations' Governments have the same meaning as Indian Bands or their successors under federal legislation and any new Canadian Constitutional arrangements).

Applicants must be residents of Ontario.

Funding Level

The maximum funding amount for projects approved under the CORDA Program is \$35,000.00.

Eligible Projects

To be eligible for consideration, the application shall meet and demonstrate the following criteria:

1. The project must promote natural resource development, management, harvesting and conservation in Ontario. Projects must involve one or more of the following:
 - Commercial Fishing, including all aspects of sustained yield production and quality control
 - Fur Trapping, including all aspects of trap line management and pelt quality control
 - Forestry, harvesting, maintenance, renewal and access
 - Non-timber forest products including wild rice, blueberries, wild traditional crops and medicinal plants
 - Deer, bear, barren-ground caribou and moose hide utilization
 - Sports fishing and hunting, including assistance to guides and outfitters
 - Fishing and hunting for domestic use
 - Commercial recreation related to the development of renewable natural resources including ecotourism, hunting camps, guiding, skiing and snowmobile trails
 - Processing and marketing of products derived from natural resource development, management and harvesting
 - Environmental projects relating to resource development
 - Natural resource planning such as those projects related to natural heritage or addressing invasive species
2. Any previous projects by the applicant must be in good standing.

Eligible Expenditures

Expenditures eligible for funding under this program include but are not limited to:

- Equipment (e.g. purchase or rental of equipment)
- Materials (e.g. building materials or purchase of facilities)
- Labour (excludes labour for self)
- Transportation (e.g. transportation of personnel, supplies and equipment)
- Other (e.g. technical advice and assistance, acquisition of data base information, promotion and advertising of commercial ventures)

Ineligible Expenditures

Expenditures under this program do not include:

- pleasure crafts and recreational vehicles
- personal or domestic expenditures
- project administration costs
- labour costs for the applicant

Multiple applications for the same project activity (project splitting) to maximize funding are not eligible

Supporting Documents

For all applications, the applicant must provide details outlining the resource management and economic viability of the proposed project, including:

- background information on the objectives, project description, resources utilized etc.
- short- and long-term economic, resource and cultural benefits
- agencies providing financial or advisory services

All applications must include the following supporting documents:

- supplier quotes for all proposed expenditures
- a demonstration of community support by either a letter or Band Council Resolution, as appropriate

Applicants may also wish to provide additional documents to support the application. These documents may include, but are not limited to:

- a letter of support from an appropriate administering agency (e.g. the Ministry of Natural Resources and Forestry)
- maps
- photographs
- licenses (e.g. trapping/ fishing)
- Community Economic Development Plan, feasibility study, or Business Plan
- cultural and traditional practices sustained through the project (if applicable)

Applications that do not include the required supporting documentation at the time of submission will not be reviewed.

Environmental Regulations

Applicants are responsible to demonstrate, in writing, that projects are environmentally sound and meet all applicable environmental guidelines and regulations.

Application Deadline

The complete application package, including a complete and signed application form and all required supporting documents, must be received by the CORDA Office by Monday, October 30, 2017 at 11:59 p.m. Eastern Daylight Time.

Applications received after this date will not be considered.

Approval Process

Complete applications received by the deadline will be reviewed and ranked based on selection criteria established by the CORDA Committee. Applications are reviewed for administrative criteria, including strength of the project plan, economic benefits, regional need, and benefits to traditional knowledge/cultural values. The CORDA Committee reviews each project proposal to determine the level of funding that will be granted to each project. Projects may, at times, be approved for funding at an amount less than requested.

Where applicable, appropriate permits and approvals are required prior to the start of the project.

Approval letters are sent to successful applicants, along with a copy of the *Conditions of Receipt of a CORDA Grant* form, and a copy of the Interim/Final Report template.

Funding Distribution and Reporting Requirements

For approved projects, the disbursement schedule will be based as follows:

- First Installment: 50% of approved funding will be released upon receipt of a signed *Condition of Receipt of a CORDA Grant* agreement.
- Second Installment: 25% of approved funding will be released after projects submit the Interim Report and it is approved; the receipts and invoices must demonstrate expenditure of the first installment (50% of approved project funding). The Interim Report must be submitted no later than November 23, 2018.
- Third Installment: 25% of funding will be released after projects submit the Final Report and it is approved. The remaining amount of funding released is based on all project expenditures demonstrated through receipts/invoices.
- No funding will be provided to an applicant for any related expenses incurred prior to receiving written approval for a project.
- Applicants, at times, may not spend all of the funding approved through CORDA. In these cases, applicants will only receive funding in the amount supported through invoices/receipts provided with the Final Report.
- Funding may not occur until after July 1, 2018.
- All funds must be spent by February 22, 2019.
- The Final Report is due to the CORDA Office March 1, 2019.
- Any unused funds must be returned to the organization that issued the funds by March 15, 2019.

How to Apply

The enclosed application form, in its original form, must be completed in full, signed and submitted with supporting documents by October 30, 2017 to:

CORDA Office
123 Paudash Street
Hiawatha, ON K9J 0E6
Facsimile: 705-295-7144
E-mail: corda@nexicom.net

Applicants are encouraged to apply by e-mail.

Incomplete, unsigned or late applications will not be considered. Submission of an application does not guarantee approval for funding.

Contact Information

For more information contact:

Jill Stevens, Secretariat
CORDA Office
123 Paudash Street
Hiawatha, ON K9J 0E6
Telephone: 705-295-7116
Facsimile: 705-295-7144
E-mail: corda@nexicom.net

Additional copies of the application package are also available from the following:

- Ministry of Natural Resources and Forestry (MNR) District Offices
- Indigenous and Northern Affairs Canada (INAC) Regional Office
- Grand Council Treaty #3 website at <http://www.gct3.net>
- Anishinabek Nation website at <http://www.anishinabek.ca>
- Nishnawbe Aski Nation website at <http://www.nan.on.ca>
- Association of Iroquois and Allied Indians website at <http://www.aiai.on.ca>